

## RAC- V Meeting Minutes

Meeting Name:	Board
Meeting Date:	September 26, 2025
Meeting Place:	Edinburg Conference Center at Renaissance – 118 Paseo Del Prado, Edinburg, TX 78539
Meeting attended by:	Carlos Palacio, Wesley Milum, Rene Perez, Jeffrey Skubic, Jennifer Milum, Eira Romero, Jose DeLuna, Jason Waller, Ricky DeJesus, Oziel Garcia, Aaron Lopes, Danny Ramirez, Rolando Ramirez, Frank Torres, Eric Panzer, Rolando Guerrero
Proxy:	Rolando Ramirez for Lutano Villarreal, Yara Mendoza for Cat Domian, Jennifer Milum for Pablo Loreda, Victor Alanis for Alfred Mascorro, David Cuellar for Ray Marroquin
TRAC-V:	Nathan Ramon
Guests:	Jennifer Volcy

<b>Agenda Item:</b>	<b>Report Details &amp; Discussion:</b>	<b>Action:</b>
<b>Call to Order</b>	Dr. Palacio called the meeting to order at 11:16am. Quorum was validated and achieved.	Noted and recorded.
<b>Introduction of Board Members &amp; Guests</b>	All board members, proxies, and guests were introduced, and DHR Health was thanked for hosting the meeting.	Noted and recorded.
<b>Open Forum</b>	There were no issues brought up.	Noted and recorded
<b>TRAC-V 2024 Audit Report – Cascos &amp; Associates, PC</b>	See Annual Financial Audit Report from Cascos & Associates for the year ended December 31, 2024 A representative from Cascos & Associates provided an overall report of the audit findings. The firm expressed an “unmodified audit opinion” which is the highest opinion the organization can be awarded. The entire report was reviewed in detail	Eric Panzer motioned to accept the audit report. Jeffrey Skubic seconded the motion. Motion passed without opposition.
<b>Approval of Minutes</b>	Minutes were presented from the July 25 <sup>th</sup> , 2025, Board Meeting.	Rene Perez made a motion to approve the minutes with a second by Frank Torres. There was no opposition. Motion passed by acclamation.
<b>Financial Report</b>	Presented by Rene Perez: See the Management Report prepared for the period ending August 31, 2025 for specific line-item details.  <b><u>FY25 Balances</u></b> RAC Systems Development - \$8,073	Wesley Milum made a motion to approve the financial report with a second by Eric Panzer. Motion passed without opposition.

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	<p>EI - \$0  RAC Systems Development - \$0  EMS/CO - \$0  SB8 - \$0</p> <p><b><u>FY26 Funds</u></b>  EMS RAC - \$90,582 (82,509 + 8,073)  EI - \$150,000  RAC System Development - \$63,065  EMS/CO - \$111,235  AR aging summary was reviewed and the group encouraged them to follow up with their respective organizations to resolve.</p>	
<p><b>Executive Director's Report</b></p>	<p><b>Presented by Nathan Ramon:</b> See meeting PowerPoint for additional details.</p> <p><b>General activities of TRAC-V:</b> Discussions included status of whole blood project, blood drives, injury prevention, hurricane tabletop exercise, Pulsara training, and future planning of drills, trainings, exercises, and activities.</p> <p><b>2025 Q2 OOV T Report:</b> The report from the last Medical Directors &amp; EMS meeting was provided (See PowerPoint)</p> <p><b>TRAC-V Committee Chairs Meeting Report:</b> Topics discussed included: Some committee chairs have served for years and are ready to let others have the opportunity. All committees will run their own elections and provide the general membership with their chair names and will rotate every 2 years. There was a need to have each committee send a representative to GETAC for information gathering. Each committee should participate in injury</p>	<p>Rene Perez motioned to accept the Executive Director's Report. Jeffrey Skubic seconded the motion. Motion passed without opposition.</p>

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prevention to all populations. There was a push to get more involvement.

**FY 2026 Goals: Topics Discussed:**

- DSHS PHWB Funding and Implementation (>\$285,000) including a TRAV Whole Blood Committee, quarterly blood drives, and a whole blood app
- RMOCC Pilot & Integration: if funding can be secured, hire RMOCC Director and Call Center Staff. Develop SOPS and Guidelines. Initial scope will be OOVV patients.
- Self-Assessment Action Plans: Complete integration of SMART goals into TRAC-V System Plans
- Increase Disaster Committee Events: Bi-monthly/quarterly Pulsara drills, Full scale Exercises
- Finalize ESO Repository Onboarding: resolving remaining EMS connections, hospital BAAs, data use agreements, and connections.

**Upcoming Events:**

- Valley Int Airport tabletop – Oct 6<sup>th</sup>
- STHS “Stars and Strikes” MCI Tabletop – Oct 7
- Cameron County Full Scale MCI exercise – Nov 12
- McAllen Airport Full Scale MCI – Nov 21
- November GETAC & Texas EMS Conference – Nov 21-26
- Hidalgo County LEPC HAZMAT Full Scale Exercise – pending

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	<p><b>TRAC-V Internship:</b> Position is posted</p> <p><b>Harlingen Chamber of Commerce:</b> TRAC-V was awarded the non-profit of the year.</p>	
<b>Discussion and Action Items</b>	<p>Review and Approval of FY26 Operating Budget: The proposed budget was distributed and reviewed in detail. Discussion and all questions were addressed and answered.</p> <p>Review and Approval of FY25 RAC Annual Report: Refer to the entire RAC Report for specific details. The report was reviewed in detail. Discussion and all questions were addressed and answered.</p> <p>Review of TRAC-V BAA and Date Use Agreement: The proposed BBA and Data Use Agreements were distributed and reviewed. It was recommended to add a clause to protect our data from outside inquiry, add peer protected and PI language</p> <p>Discussion of TRAC-V Bylaws: The entire document was reviewed. Nathan will be sent out the draft again for final review.</p> <p>Discussion of TRAC-V Membership Dues: See the proposed dues attachment. The group had detailed discussion about the options.</p>	<p>Jeffrey Skubic motioned to accept the proposed FY26 Operating Budget. Eric Panzer seconded the motion. Motion passed without opposition.</p> <p>Jeffrey Skubic motioned to accept the FY25 Annual Report. Eric Panzer seconded the motion. Motion passed without opposition.</p> <p>Eric Panzer motioned to accept, implement and execute the TRAC-V BAA and Date Use Agreement with the appropriate facilities with the proposed changes discussed, and to have a legal review prior to distribution to the facilities for execution. Wesley Milum seconded the motion. Motion passed without opposition.</p> <p>No action was taken at this meeting. The board preferred to have additional time to review the document and to first resolve the dues discussion prior to officially accepting a revision.</p> <p>No action was taken at this meeting. The board preferred to have additional time to review the document and to first resolve the dues discussion prior to officially accepting a revision.</p>
<b>Old Business</b>	<p>Update from the Chair: Dr. Palacio reported that he has acquired a signed letter from the RGV Legislative Designation in support of the TRAC-V receiving the HPP grant.</p>	<p>Noted and recorded</p>

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<b>New Business</b>	None	
<b>Next Meeting</b>	Next meeting will be held on November 14 <sup>th</sup> , 2025, at Driscoll Children's Hospital RGV	Noted and recorded
<b>Adjournment</b>	Meeting adjourned at 1:19pm	Rene Perez made a motion to adjourn with a second by Danny Ramirez. Motion passed without opposition.