



Minutes
GENERAL MEMBERSHIP
September 30, 2022
11:00 AM – General Membership

Board Members Attended:

Carlos Palacio, MD, Archie Drake, Rene Perez, Cat Domian, Wesley Milum, Eugenio Cardenas, Jeffrey Skubic, David Salas, Richard Becerra proxy for Mack Gilbert, Eira Romero, Erin Teskey proxy for Kathleen Dassler, Lutano Villarreal, Roger Galindo, MD, Julie Beller, Gustavo Ramirez, Frank Torres, Rolando Guerrero, MD, Usman Khan, MD, John Hovorka, MD, Erika Martinez

1. Call to Order - Carlos Palacio, MD

- a. Carlos Palacio called the meeting to order at 12:03 PM

2. Welcome of New Members and Guests – Introduction of new members and

guests were made. The following people were introduced,

- a. Erika Martinez – South Texas Health System
- b. Charles Myles – Elite Medical Training Academy

3. Review of Previous Minutes – June 10, 2022

Rene Perez made a motion to approve the minutes as presented, seconded by Archie Drake. Motion carries unanimously.

4. Board Report:

a. Board Meeting - Carlos Palacio, MD

- i. Senate Bill 8 – Board has approved to make funding available to only the 911 providers. The funds will be made available to the Provider once they send an invoice to the TRAC, from the school.
- ii. Pulsara software set up is in progress, a couple EMS providers and hospitals are currently using the software.
- iii. Bylaws have been amended and approved regarding the officers and board of directors.
- iv. SB 1397 - RAC V will now have to collect all out of valley transfer data, after further clarification from DSHS, TRAC has been made aware that ALL medical transfers will have to be reported to the RAC, to include, Trauma, Stroke, Perinatal, Cardiac, and any other medical transfers that go out of the valley.

b. **Financial Report - Rene Perez**

- i. Rene Perez reported to the General Membership on how grant funding is being expended. Financial Statements have been prepared on September 9 for the period ending on August 31.
- ii. **EMS/RAC Grant –**
Total spend to date \$103,051.00 in the following charges, Communications, Occupancy Expense, Printing, Utilities, Computer, Software Subscriptions, Supplies, Professional Fees, Salaries, Taxes & Benefits, Local Mileage & Travel.
- iii. **RAC System Development –**
Total spend to date \$57,193.00 in the following charges, Personnel, Travel ED & RAC State, Training Related RAC.
- iv. **EMS County Passthrough –**

Total amount allocated to EMS Providers to date \$120,385.00.

\$120,385.00 was the total amount needed to spend by 8/13/22. Full budget was spent, and no money was returned.
- v. TRAC currently has a balance of \$4,800.00 on an old HPP account. TRAC is currently making payments of \$500.00 a month. Total of \$20,000 still owed in dues from the membership fees.

5. **Executive Directors Report**

Update/Status of quarterly State Report

DSHS Reports:

4th financial narrative is due today and will be sent after meeting.

As of today the TRAC has not received the funding from Senate Bill 8.

Deliverables will be sent to DSHS – report for May through August.

4th quarter supporting documentation will be due in November.

FSR will be sent in in November.

Please send out of valley transfers – please send us a point of contact for the out of valley transfer data that we will be collecting. As of September 2022, this reporting will be mandatory for all facilities.

Wristbands are in and at the TRAC, please pick up boxes for your facilities. Wristband reporting will be mandatory in January 2023.

EMS County Funds:

All EMS County funds for the last fiscal year have been expended, no money was returned to the State. The TRAC is currently preparing reports to start sending providers their county funds.

Wristband/Out of Valley Transfers:

Wristband tracking is still in effect. All hospitals and EMS providers continue sending the TRAC your wristband numbers. Beginning January 2023 wristband reporting will be MANDATORY.

6. **TETAF / GETAC – Carlos Palacio, MD –**

- a. **GETAC meeting was held back in august. Discussions on how Senate Bill 8 funding will be allocated to providers.**
- b. **Next meeting will be in November – today is the deadline for applications to be on committee.**
- c. **Level 1 and level 2 will be setting up their systems. RAC chair meeting will be sending a questionnaire for uncompensated funding.**
- d. **Trauma rules - timelines were passed out to general membership. More information can be found through DSHS.**
- e. **Wristband reporting will be mandatory January 1st.**

7. HPP Report – Bernie Palacios

Upcoming meeting will be on the 15th of October. HPP will be reviewing Bylaws and conducting adjustments to Bylaws.

Upcoming Pediatric Disaster course sponsored by TEEKS, you will be able to receive CE credits, a registration link will be sent out.

Rene Perez gave a report on Disaster Preparedness. Currently, trainings are being prepared for responses to hurricanes. Along with collaboration with Air Medical for the public.

8. EMTF Report- John Phillips

No report.

9. Subcommittee Reports - Agendas

A. Pre-hospital Disaster Communication Committee/EMTF (Emergency Medical Task Force) – Gustavo Ramirez/Oziel Garcia

Committee has remained active and continues to meet on a monthly basis.

Committee continues to work on the Emergency Task Force, creating groups with Pulsara Software in the event of a mass casualty event.

One single needlestick protocol for the RAC is currently being worked on.

B. Injury Prevention/Special Population /Education Committee – Jennifer Volcy / Ruben Pena

Committee is currently seeking a Chair and Co-Chair. Both Jennifer and Ruben will now be Chair and Co-Chair for the Trauma Committee.

Many Stop the Bleed classes have been going on and are still pending to report number to the TRAC.

Upcoming Child Passenger Seat class in November – Registration will be sent out.

C. Quality Assurance/Performance Improvement – Mack Gilbert

No report.

D. South Texas Trauma Coordinators – Elena Guajardo

Jennifer Volcy has been appointed Trauma Committee Chair and Ruben Pena Co- Chair.

Trauma Registrar committee has been approved by the Board of Directors.

Lita Mendez has been appointed the Chair for the Registrar Committee.

Committee continues to discuss out of valley transfer data, along with the urgency that is needed to gather clean data for the trauma registry.

E. Allied Health Committee- Raul Torres / Jennifer Volcy

Symposium dates have been set for next year, April 20, 21, 22, 2023.

Committee has reviewed the After-Action report from this year to improve the Symposium for following year.

CE groups have been set.

This Committee continues to meet on a monthly basis and are currently focused on looking for speakers and vendors.

Stroke, Cardiac, Trauma, and Perinatal speakers are currently being searched for.

Contact the TRAC office to inquire on Symposium speakers or vendors.

Participation from hospital and EMS providers is encouraged.

Budget preparations are being prepared and will be taken to the TRAC's Finance Committee for approval.

Subcommittees will be meeting every 3 weeks to discuss Symposium planning.

Prehospital will be included in the Symposium planning to increase participation for EMS Day.

F. Stroke Committee – Dr. Tekle / Alejandra Ayala

Committee has appointed a new Chairperson, Dr. Saei Regional Director for STHS Medical.

Committee continues to discuss speakers and vendors for the upcoming Symposium 2023.

Committee has debriefed all on the updated Stroke designation, there is now a goal of 130-150.

This will be incorporated in to the interfacility guidelines.

Level I Comprehensive

Level II Advance

Level III Primary Stroke

Level IIII Acute Stroke

G. Bylaw Committee – Rene Perez

Wesley will be appointed the Committee Chair. Bylaws have been updated as of September 2022.

Article V and Article VI have been updated. Final updates can be found on the TRAC V website under the Bylaws section.

H. Medical Oversight Committee – Raul Barreda, MD

No report.

I. Compliance Committee – Rene Perez

No issues to report.

J. Cardiac Committee – Martha Perez / Cesar Rodriguez

Committee is currently seeking a Chair and a Co-Chair.

Robin Jones is the Chair interim who stepped up to cover the position.

Committee continues to discuss speakers and vendors for the Symposium.

K. Perinatal/NICU/ Maternal Committee – Annabelle Salinas / Aide Martinez

Committee continues to meet on a quarterly basis. Meetings for this committee has been recently changed from Monthly to Quarterly.

Committee is seeking speakers and vendors for the Symposium.

Committee has been discussing new rules that are coming about for redesignation for both maternal and perinatal programs.

L. Trauma Medical Directors and Emergency Medical Services Committee -

Committee continues to meet periodically to review and make improvements to the Field Triage of Injured Patients Guidelines.

Level I and Level II will act as the same hospital level and can be taken to either hospital.

Next meeting will be October 12 at Knapp Medical Center.

11. Old Business: No old business.

12. New Business: Reporting of EMS runs to the state of Texas. EMS runs have gone down 67% according to DSHS. Moving forward we will be collecting all reports from EMS providers. This will affect the funding for the EMS County funds.

The EMS run numbers from DSHS do not match up with the numbers that EMS providers have reported. A new protocol will be implemented to keep run report data for the TRAC's records, on a quarterly basis. TRAC will receive numbers on a quarterly basis to compare numbers with DSHS and appeal if needed.

Providers will be contacted to obtain those numbers.

13. Open forum:

14. Next Meeting Date: December 2, 2022