

## RAC- V Meeting Minutes

<b>Meeting Name:</b>	Board Meeting
<b>Meeting Date:</b>	May 22, 2015
<b>Meeting Place:</b>	Knapp Medical Center
<b>Meeting attended by:</b>	Deborah Meeks, Rene Perez, Rudy Garza, Dawn Woods, Noel Garcia, Javier Quiroga, Nancy Garcia, Cat Domian, Bill Adams, Candi Constantine, Kennetha Foster, Lutano Villarreal; Collin Crocker
<b>Attended by Proxy:</b>	Mayda Plumas for Mack Gilbert, Norma Herrera for Connie Manley, Lutano Villarreal for Dr. Rolando Guerrero, Jesus Peres for Wesley Milum
<b>Guest:</b>	Collin Croker (DSHS)

<b>Agenda Item:</b>	<b>Discussion:</b>	<b>Action:</b>
<b>Call to Order</b>	Deborah Meeks	
<b>Introductions</b>	No introductions needed	
<b>Approval of Minutes</b>	Dawn Woods made a motion to approve the minutes as presented, seconded by Candi Constantine.	Motion carried
<b>Financial update</b>	Rene Perez reviewed the financial report update.	No action needed.
<b>Medical Oversight Committee Report</b>		
EMS helicopter transportation data collection	Matthew presented concern on how helicopter data information is collected	Matthew Baker will research how other RAC's are getting air transport information.

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Letter regarding QA air transport issue	Discussion sending a letter regarding air transport issue.	A letter will not be sent.
Educate EMS providers on Trauma Plan	Matthew Baker medical oversight mentioned educating EMS providers on the trauma plan.	Deborah Meeks reported reviewing the trauma plan and put education out in the region.
Confidentiality Agreement for QA		Did not discuss.
TXA in the field	Dawn Woods inquired on Air Evac starting to use TXA medication in the field.	Matthew Baker will contact Max Lopez on TXA medication field usage.
18 <sup>th</sup> Annual Trauma Symposium Financial Report		Tabled
RAC V TETAF Representative	Matthew Baker reported the trauma committee will discuss TETAF representative at their trauma coordinators meeting May 29 <sup>th</sup> .	Texas trauma coordinator will provide the TETAF representative to the next meeting.
LPG 2015 award	Matthew Baker updated the 2015 and 2016 LPG award was approved	No action
Trauma Plan Review	Annual trauma plan review needs to be done.	A meeting will be scheduled to review the trauma plan.
CPA Education	Cris Villarreal educated the group on the	

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<p><b>Action Items:</b></p>	<p>990 form and identified organization policy that may need to be written.</p>	
<p>Cardiac Committee STEMI</p>	<p>Cardiac Committee STEMI Quick Card Purchase. Bill Adams made a motion to table the cardiac committee STEMI quick card purchase, seconded by Dawn Woods.</p>	<p>Motion carried.</p>
<p>Finance Committee</p>	<p>Change signature card to include Jerry Dominguez, CFO for MMC. Bill Adams made a motion to approve adding Jerry Doming to the signature card seconded by dawn woods</p>	<p>1 abstained. Motioned carried.</p>
<p>Backboards</p>	<p>Backboards were returned to the RAC discussion as to where each should be distributed. Dawn Woods made a motion to allocate backboards to Starr County EMS, seconded by Rene Perez.</p>	<p>Motion carried.</p>
<p>Staff pay increase</p>	<p>Cost of living staff increase discussed Rene Perez suggested going forward pay increase should be done at the beginning of the year during a budget planning. Dawn Woods made a motion to have the salary increase of 3% to the secretary, seconded by Candi Constantine</p>	<p>Motion carried.</p>

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<p><b>Old Business:</b></p> <p>South Texas Communications – Frank Torres</p> <p>Quality Assurance Performance improvement Committee</p> <p>American Heart Association Grant</p> <p>South Texas Health System RAC V Board members</p> <p>TXDOT grant update</p>	<p>No discussion took place.</p> <p>Discussed in ensued of what members will make up the Quality Assurance Performance Improvement committee.</p> <p>Matthew Baker reported American heart association grant was denied.</p> <p>Matthew Baker verified that only a designated trauma center has a voting member</p> <p>Matthew Baker reported the TXDOT grant is still in process with DSHS.</p>	<p>Tabled</p> <p>An email will be sent out by the RAC to the Board members, to see who in their organization is interested to be in the Quality Assurance Performance Improvement committee.</p> <p>No action needed.</p> <p>STHS will notify the RAC who be the representing for each hospital will be.</p> <p>DSHS will notify the RAC by June 30<sup>th</sup>.</p>
<p><b>New Business:</b></p>	<p>No new business</p>	
<p><b>Next Meeting Date:</b></p>	<p>July 17<sup>th</sup> at Mission Regional Medical</p>	

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	Center.	
<b>Adjournment:</b>	Noel Garcia made a motion to adjourn, seconded by Candi Constantine.	Motion carried.