

## RAC- V Meeting Minutes

Meeting Name:	Board Meeting
Meeting Date:	January 16, 2015
Meeting Place:	TRAC Meeting Room
Meeting attended by:	Deborah Meeks, Frank Torres, Dawn Woods, Rudy Garza, Rene Perez, Connie Manley, Javier Quiroga, Bill Adams, Mack Gilbert, Lutano Villarreal, Wesley Milum, Rudy Garza, Rolando Guerrero MD, Carlos Barba MD, Raul Barrera MD, Erin Teskey
Absent Members:	Jason Chang, Elmo Lopez, Cesar Rodriguez, Kennetha Foster, Noel Garcia, Ruben Lopez MD, Carlos Garcia-Cantu MD

Agenda Item:	Discussion:	Action:
<b>Call to Order</b>		Deborah Meeks
<b>Introductions</b>	Introductions were made by everyone present.	
<b>Approval of Minutes</b>		Wesley Milum made a motion to accept the minutes as presented, seconded by Rene Perez. Motion passed.
<b>Financial Update</b>	Frank Torres gave a review of the financial budget form 2014.  Jerry Dominguez from McAllen Medical Center will be the financial consultant for the finance committee if the board so chooses. (Vote is below)	
<b>Harlingen Fire Department Letter</b>	Deborah Meeks will draft a letter for Harlingen Fire Department on their dues status.	
<b>Update on Stacey Natera</b>	Matthew Baker reported Stacey Natera has up to four years to make payment on her restitution, per her probation officer.	

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	<p>Mathew will contact the court regarding the order, for "monthly" payments issued to Stacey Natera.</p>	
<p><b>Approval of TRAC 2015 Annual Budget</b></p>	<p>Deborah Meeks suggested taking the Bicycle event out of the budget and leaving it for further discussion.</p>	<p>Dr. Barreda made a motion to approve the budget without the Bike event, pending additional review, seconded by Bill Adams. Motion carried.</p>
<p><b>Allocation on LPG Equipment</b></p>	<p>Matthew reported on the EMS providers who are requesting LPG equipment</p> <p>It was decided by the board to divide the remaining LPG equipment evenly amongst the requesting EMS agencies.</p>	
<p><b>Proceed with legal action regarding South Texas Communication</b></p>	<p>Rene Perez will get with Mr. Ewing regarding the HPP funds owed to the RAC.</p> <p>Rene will report back to the board.</p>	
<p><b>Elect Board Parliamentarian</b></p>	<p>Deborah Meeks reviewed the duties of parliamentarian.</p> <p>Floor open for nominations</p> <p>Dawn Woods nominated Noel Garcia for parliamentarian.</p>	<p>Frank Torres made a motion to elect by acclamation seconded by Bill Adams. Motion carried.</p>
<p><b>Elect Board Vice-Chair</b></p>	<p>Deborah Meeks reviewed the duties of Vice-Chair.</p> <p>Floor open for nominations</p>	<p>Frank Torres was elected vice-chair by acclamation. Motion carried.</p>

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<p><b>Elect Board Treasurer</b></p>	<p>Rudy Garza nominated Frank Torres for Vice-Chair. Frank Torres nominates Rene Perez for Treasurer.</p>	<p>Frank Torres made a motion to elect Rene Perez as Treasurer for the Board, seconded by Rudy Garza. Motion carried.</p>
<p><b>Elect Hidalgo County 911 EMS representative</b></p>	<p>Frank Torres nominates Rudy Garza from Weslaco Fire/EMS as Hidalgo County EMS representative. Rene Perez nominates Javier Quiroga as Cameron County non-911 EMS representative.</p>	<p>Frank Torres made a motion to keep Rudy Garza as the Hidalgo County 911 representative, seconded by Rene Perez. Motion carried.</p>
<p><b>Elect Cameron County non-911 EMS representative</b></p>	<p>Rene Perez nominates Javier Quiroga as Cameron County non-911 EMS representative.</p>	<p>Rene Perez made a motion to keep Javier Quiroga as Cameron County non-911 EMS representative, seconded by Rudy Garza. Motion carried.</p>
<p><b>Approve MMC's CFO Jerry Dominguez to Finance Committee</b></p>	<p>Discussion ensued on assigning a CFO to the Finance Committee.</p>	<p>Frank Torres made a motion to approve the committee's recommendation to ask Mr. Jerry Dominguez to participate in our finance committee as recommended by our auditor, seconded by Dawn Woods. Motion carried.</p>
<p><b>New Business:</b></p> <p><b>Performance Improvement case review model for Quality Assurance</b></p>	<p>Matthew Baker presented a suggestion that a committee would meet monthly involving several different positions for case review and performance improvement.</p>	<p>Frank Torres suggested meeting with the medical oversight committee to have input from the doctors and see if they would like to meet quarterly.</p>

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<p><b>Hidalgo County Health Department workshop</b></p>	<p>Deborah Meeks mentioned as a board they support moving towards a more robust Quality Assurance and Performance Improvement. The board will look at their resources and level of commitment they can get from their participating entities and bring it forward.</p> <p>Mack Gilbert provided an update on the Hidalgo county infectious disease biological EMS transport plan.</p>	
<p><b>Old Business: TXDOT Grant</b></p> <p><b>TRAC Attorney</b></p> <p><b>Hospital Data Management Course</b></p>	<p>Matthew Baker reported submitting a proposal to DSHS. The state will write a grant for us focusing in bicycle education with the school district in Region 1. They will utilize the TRAC to administer the grant within our region.</p> <p>Deborah Meeks reported there has been no communication from the lawyer.</p> <p>Yolanda Padilla has been selected to attend the hospital data management course.</p>	
<p><b>Next Meeting Date</b></p>	<p>March 20<sup>th</sup> 11:00 a.m. TRAC Room B</p>	
<p><b>Meeting adjourned</b></p>		<p>There being no further discussion Frank Torres made a motion to adjourn, seconded by Rudy Garza. Motion carried.</p>